

Personnel Report

April 20, 2024

Personnel Committee brings three items to Presbytery.

1. Please take note of the revised manual of operations for Personnel. This was presented for a first reading in November of 2023. Immediately after that, the state of Illinois passed a law mandating paid time off. While our policy more than met these requirements, we needed to change some of our language to be in accord with that law. Today we present that manual again for a first reading. Please note that changes are marked in red with those things that directly relate to the new paid time off law are noted in blue. We invite our members to review these changes. We will vote on it in August.

2. Our Lead Presbyter is requesting that we increase her housing allowance from \$30,000 to \$40,000 annually. This will increase her housing allowance in the same amount that it decreases her salary. It does NOT change our expenses or budget. It is merely a bookkeeping issue that is required by the IRS.

3. At the request of our Lead Presbyter, Personnel has revised and updated her job description to bring it into accord with the work she is currently doing. We offer it for our member's enlightenment!